

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
 Human Resources CLASSIFIED EMPLOYEE CALENDAR 2012-2013 including 2012 End Dates  
 Eleven Month Employees

PLEASE POST

Position	Final Duty Date 2011-12	Return to Duty 2012-13	Final Duty Date 2012-13	July Duty Days
Assistant Truancy Prevention *	06 08 12	08 17 12	06 07 13	
Attendance Clerk North Campus	06 22 12	08 13 12	06 25 13	
Behavioral Technician *	06 08 12	08 17 12	06 07 13	
Cafeteria & Central Kitchen Employees *	06 08 12	08 17 12	06 07 13	
Cafeteria Cook Manager & Baker Cook Supervisor *	06 08 12	08 17 12	06 07 13	
Campus Security Officer I & II *	06 08 12	08 15 12	06 07 13	
Custodian Central Kitchen	06 08 12	08 17 12	06 07 13	
Dropout Prevention Specialist	06 08 12	08 17 12	06 07 13	
Elementary School Secretaries	06 26 12	08 06 12	06 19 13	
Food Service Aides/Clerks/Lead Workers *	06 08 12	08 17 12	06 07 13	
Food Service Operations Assistant	06 29 12	08 13 12	06 26 13	
Food Service, Sr. Account Clerk	06 29 12	09 01 12	06 28 13	07 02-18 2012
Food Transport Driver *	06 29 12	08 20 12	06 28 13	07 02-31 2012
Interpreter for the Deaf *	06 08 12	08 17 12	06 07 13	
Library Media Specialist *	06 18 12	08 16 12	06 18 13	
Occupational Therapists	06 25 12	08 15 12	06 20 13	
Instructional Aides*; Instructional Aides, Special Ed Aides and Assistants, Bilingual Aides, Classroom Support Aides, VI/HI Aides, Smile Aides.	06 08 12	08 17 12	06 07 13	
Parent Liaison Worker *	06 08 12	08 17 12	06 07 13	
School Community Outreach Specialist/ Bilingual *	06 08 12	08 17 12	06 07 13	
School Community Worker/Bilingual/Preschool *	06 22 12	08 08 12	06 19 13	
School Health Aides *	06 08 12	08 17 12	06 07 13	
Secondary School Cashier	06 22 12	08 07 12	06 18 13	
Special Ed Employment Specialist	06 22 12	08 13 12	06 25 13	
Technical Assistant/Visual Impaired	06 26 12	08 06 12	06 25 13	
Transition Employees **	06 01 12	08 14 12	06 07 13	
Tutors *	06 08 12	08 17 12	06 07 13	
Typist Clerk I/Elementary	06 12 12	08 16 12	06 10 13	
Typist Clerk II & III Special Ed/Secondary/Preschool	06 22 12	08 13 12	06 25 13	
Typist Clerk II and III/Work Experience/ Nutrition Center *	06 08 12	08 17 12	06 07 13	
Typist Clerk III/Administration Offices	06 08 12	08 13 12	06 25 13	
Utility Worker, Food Service	06 29 12	08 20 12	06 28 13	07 02-31 2012

Holidays 2012-2013 School Year for 11 Month Emp.		Vacation Days
Labor Day	Monday, September 2, 2012	December 17, 2012 - December 21, 2012
Veterans Day	Monday, November 12, 2012	December 26, 2012 - December 28, 2012
Thanksgiving	Thursday, November 22, 2012	April 2, 2013 - April 5, 2013
Day after Thanksgiving	Friday, November 23, 2012	
Christmas Eve	Monday, December 24, 2012	
Christmas Day	Tuesday, December 25, 2012	<b>Non-Working/Non-Paid Days *</b>
New Years Day	Tuesday, January 1, 2013	November 6, 2012 for all classifications denoted with a * who work at an Elementary School
Martin Luther King Jr	Monday, January 21, 2013	January 22, 2013 for all classifications denoted with a * who work at a Secondary School
Presidents (Ski) Week	February 18 thru Feb 22 2013	December 31, 2012 for all classifications above
Spring Vacation Day	Monday, April 1, 2013	
Memorial Day	May 27, 2013	<b>Classified Training Day - Paid Work Day to Attend Training</b>
		October 10, 2012

\*\* Employees working at Transition may have different holidays, vacation and non-working days which is based on the CC College schedule. A separate schedule will be distributed to those employees.



